

## Curriculum vitae

### SHILPA KHAMBETE

Email

khambeteshilpa@gmail.com

### Permanent/Correspondence

#### Address

302, Naman avenue, Vigyan  
Nagar, Indore

#### Mobile No.

+091-9098784580

### Personal Data

**Date of Birth** :19 Sep

**Sex** : Female

**Nationality** : Indian

**Marital Status** : Married

**Languages Known** : English,  
Hindi, Marathi

### Assets:

1. Effective communication skills and leadership qualities.
2. Highly motivated to work as a team.
3. Adapt in any environment very quickly
4. Problem solving attitude

### Objective:

Intend to build a career with leading pharmaceutical organization where I can groom myself and at the same time

### Professional Experience: 10.00 Years

prove to an asset to the organization.

○ Company: Cipla Limited (Mumbai, Maharashtra)  
Duration: 2007 to 2009

○ Company: Mission Vivacare Limited (Pithampur, Madhya Pradesh) (WHO-Geneva)  
Duration: 2009 to 2012  
Designation: Sr. Officer – QA

○ Company: Wilcure Remedies, Indore Duration:  
2015 to 2018

○ Company Depin Pharma, Kalaria, Indore

### Professional Responsibilities:

2019 to 2021

○ Current Employment: Chameli Devi Institute of Pharmacy,  
Indore Duration: Jan 2021 to till date

- Training to workers and other staff
- Preparation and distribution of departmental SOPs.
- Solving IPQC problems and issue line clearance
- Preparation of Bill of material of raw material and packaging material.
- Issuances of Raw Material, Packaging Material, Finish product, In-process specification and Standard Test Procedures, General Test Procedure.

- Issuance of Formats, Logbooks, Protocols and Layouts & maintain its distribution record.
- Issuance of BMR, BPR, BOM, SOP, SOP index • Review and control of executed BMR and BPR.

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- Allotment of document number to SOP's, Formats, STP's, Log Book/Registers, BMR, BPR, Maintenance of all log records.
- To collate and review Vendor Documents.

### Education

Examination	School/College Board/University	CGPA/ Percentage	Year
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M.Pharm (Pharmaceutics)	Modern Institute of Pharmaceutical Sciences, Indore /RGPV, Bhopal	8.00	2015
B. Pharm.	Mahakal Institute of Pharmaceutical Studies Ujjain /RGPV, Bhopal	64%	2007
H.S.C	Adarsh Shishu Vihar H. Sec School Indore/ M.P. Board	72%	2003
S.S.C.	Adarsh Shishu Vihar H. Sec School Indore/M.P. Board	72%	2001

### Computer Literacy

✦ DOS, Windows 98/2000, MS-Office.

### Declaration:

I hereby declare that all the details furnished above are true to the best of my knowledge.

**Date:** 08/12/2021

**Place:** Indore

**(SHILPA KHAMBETE)**